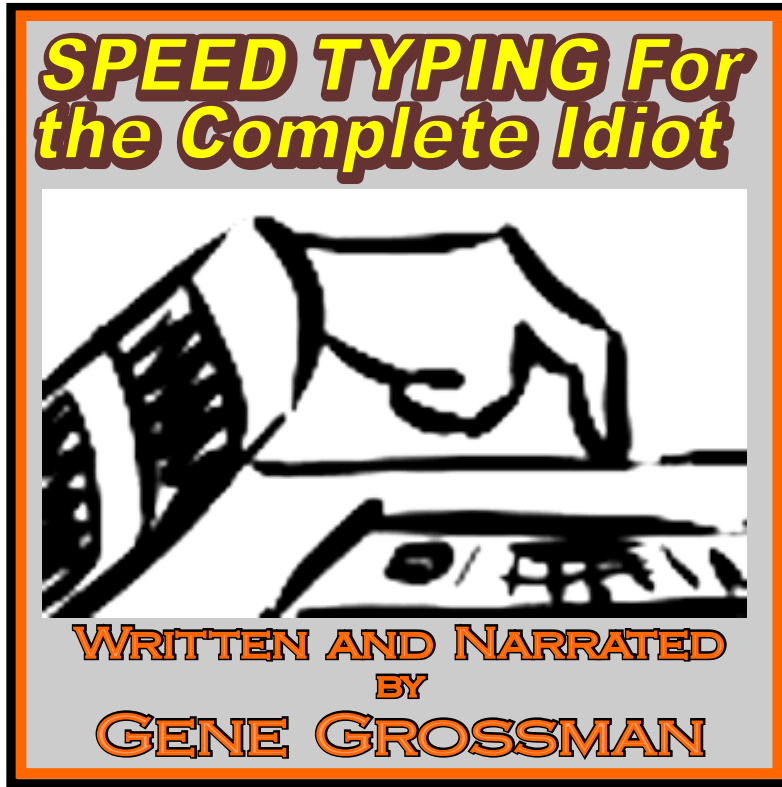


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Cover



Finger Tab
on F, J, and 5



Manual Typewriter



3 up, 1 down
Staff Sgt.

ASDF ASFD ADFS ADSF AFDS AFAD ¶ (Enter)
SADF SAFD SDAF SDFA SFAD SFDA ¶ (Enter)
DASF DAFS DSAF DSFA DFAS DFSA ¶ (Enter)
FASD FADS FSAD FSDA FDAS FDSD ¶ (Enter)

ASDFG ASFDG ADFSG ADSFG AFDSG AFADG ¶
SADGF SAFGD SDAGF SDFGA SFAGD SFDGA ¶
DASGF DAFGS DSAGF DSFGA DFAGS DFSGA ¶
FASGD FADGS FSAGD FSDGA FDAGS FDSDG ¶

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LESSON TWO: J, K, L, SEMI-COLON, G, and COMMA

JKL; JK;L JLK; J L;K J;KL; J;LK ¶
KLJ; KL;J KJL; KJ;L K;JL K;LJ ¶
LJK; LJ;K LKJ; LK;J L;JK L;KJ ¶
JKL; JLK; KJL; KLJ; LKJ; LJ;K ¶

ADD SAD DAD FAD LAD GALS SLAG

LAG GAS SAG HAD HAS FLAG SAGS
LASH DASH FLASH SASH HAG JAG

LESSON THREE: USING MORE VOWELS

FADE JADE ADDED LAGGED
FADED JADED FLAGGED FLEE

DASHED LASHED FLASHED
FLED SHAKE

LAUGH DOUGH HIDEOUS LOUD
DOUSE SOUSE HOUSE HOUSED

LESSON FOUR: R, T, M, N, and Y

TAP TOT FAT RAT ROT TAR DOT JAR TROT TART
HURT RAFT THIRST THRUST THROUGH THOUGHT
THEREAFTER LOT AFTERTHOUGHT TRUSTED LEFT
RIGHT OUTRIGHT HEART

(Lesson Four continued on next Page)

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(Lesson Four continued from previous page)

**TORONTO RELENTLESS MEANINGLESS
RIGHTEOUS UNJUSTIFIED MENTION DEMENTIA
DRAFTING NOMINATE THOUGHTFUL MOM**

BOYFRIEND LEFTY

FRIENDLY

**IF YOU ARE LAUGHING THAT IS A GOOD THING TO DO
THERE IS A RED HOUSE ON MY STREET IN SOUTH DAKOTA
SHAKE RATTLE AND ROLL ALL DAY TODAY
WE NOW KNOW HOW TO TYPE MOST DAYS OF THE WEEK**

LESSON FIVE: “C” “V” and “B”

**CONVENTION CONVENTIONAL CONVENTIONALLY
CONVENTIONALISM CONTEST CONVENIENT
MONUMENTAL NOMENCLATURE CONVERSATIONALLY
VERBALLY DISBURSEMENT CONFIDENTIAL MOMENTARY
VERTICAL VERTICALLY BEAVER CONTESTANT
BENEVOLENT CHARITABLE MOVEMENT
JURISDICTION GHOSTLY**

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LESSON SIX: Finishing the Alphabet

ZITHER ZEBRA QUESTION PUZZLED POWERFUL
EXCEPTIONAL ZIP PARENTHETICAL QUALIFIED
CORPORATION JURISDICTION WHISTLE WIZARD
FANTASTIC WONDERFUL WINTERIZE FREEZING
QUIZ AMAZING QUICK WINDY ZOO
WHIPLASH QUANTITY CONSTITUTIONAL

LESSON SEVEN: Practice Exercises

All 26 letters in one sentence:

**The quick brown fox jumps over the lazy dog
Pack my box with five dozen liquor jugs
The five boxing wizards jump quickly**

Some of the one-sentence Amendments:

- II: A well regulated militia, being necessary to the security of a free state, the right of the people to keep and bear arms shall not be infringed.**
- III: No Soldier shall, in time of peace be quartered in any house, without the consent of the Owner, nor in time of war, but in a manner to be prescribed by law.**
- VIII: Excessive bail shall not be required, nor excessive fines imposed, nor cruel and unusual punishments inflicted.**
- IX: The enumeration in the Constitution, of certain rights, shall not be construed to deny or disparage others retained by the people.**
- X: The powers not delegated to the United States by the Constitution, nor prohibited by it to the States, are reserved to the States respectively, or to the people.**

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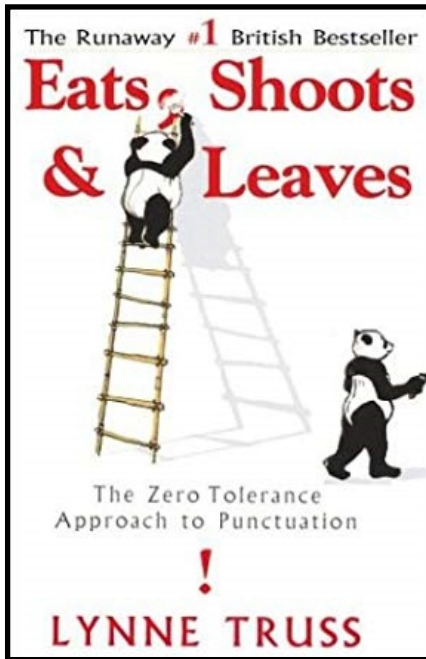
End-of-the-book Chapters: Typing Speeds and Tests + URLs and Pics

<https://www.learn2type.com/typingtest/typingspeed.cfm>

<https://www.livechatinc.com/typing-speed-test/#/>

<https://www.ratatype.com/typing-test/test/>

<https://www.computerhope.com/shortcut.htm>



**Lynne Truss'
excellent book**



**After all the leaves
and shoots are eaten**



**A Selectric
Type Ball**



An 1868 Model



The IBM Selectric